

PRESENTATION STANDARDS

1. Students to write in **black pen**.
2. Students to **write and underline** the date on the right hand side of the page.
3. Students to **write and underline** the title in the centre of the next line down.
4. Students to **cross out** any mistakes with a single straight line.
5. **Sheets to be stuck** in books or put in appropriate folders/wallets.
6. Students encouraged to use their **neatest handwriting** at all times.
7. **Drawings and diagrams** to be completed using a pencil and labelled using a pen.
8. **Straight lines** to be completed using a ruler.
9. To encourage the use of **protractors, compasses and scientific drawing templates**.