

## Policy Essential Information

**Title:** Provider Access Policy

**Date Approved:** December 2018

**Last Reviewed:** November 2018

**Next Review:** November 2019

**Status:** Statutory

**Delegation:** Headteacher

**Review Frequency:** Annually

**Policy Locations:** SharePoint

Version number:	1		Target Audience:	All staff / governors / parents and carers
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Date of next review:	November 2019		Name of owner/author:	Headteacher

## Provider Access Policy

### 1. Introduction

This policy statement sets out the school's arrangements for managing the access of providers to students at the school for the purpose of giving them information about the provider's education or training offer. This complies with the school's legal obligations under Section 42B of the Education Act 1997.

### 2. Student Entitlement

All students in years 8 to 13 are entitled:

- to find out about technical education qualifications and apprenticeships opportunities, as part of a careers programme which provides information on the full range of education and training options available at each transition point;
- to hear from a range of local providers about the opportunities they offer, including technical education and apprenticeships – through options events, assemblies and group discussions and taster events;
- to understand how to make applications for the full range of academic and technical courses.

### 3. Management of Provider Access

A provider wishing to request access should contact Ms Beth Hindmarsh, who leads the school's careers programme, by email [ehindmarsh@pinnerhighschool.org](mailto:ehindmarsh@pinnerhighschool.org) or by telephone on 0203 096 0769.

### 4. Opportunities for Access

A number of events, integrated into the school careers programme, will offer providers an opportunity to come into school to speak to students and/or their parents/carers.

Our Safeguarding and Child Protection Policy sets out the school's approach to allowing providers into school to speak to our students.

### 5. Rules for granting and refusing access requests

The school's Senior Leadership Team (SLT) discusses all access requests on an individual basis, reflecting on the guest speaker's links with the curriculum, careers guidance and/or pastoral impact. The SLT will seek references from other schools and investigate any possible links to extremist views that may put our students at risk. The school will research any charitable/other group online to check their credentials. A member of staff will be in contact as soon as possible to make prospective guest speakers aware if they are able to visit the school.

### 6. Premises and facilities

Pinner High School will work closely with prospective guest speakers to provide them with the resources they need to make their visit successful.

Providers are welcome to leave a copy of their prospectus or other relevant literature at the school's Reception so that it can be passed to Miss Beth Hindmarsh.

## Careers at Pinner High School

	<b>Key careers events taking place throughout the school year</b>
<b>Year 7</b>	<ul style="list-style-type: none"> <li>• PSCHE programme (includes economic wellbeing, active citizenship, charity fundraising)</li> <li>• Head's Challenge Clubs (extra-curricular and super-curricular clubs which support students in developing their understanding of a range of different subjects)</li> <li>• Careers Fair</li> </ul>
<b>Year 8</b>	<ul style="list-style-type: none"> <li>• Year 8 options process including Deep Learning Days and meeting with 6<sup>th</sup> formers from partner schools</li> <li>• Q?rius programme (external career/educational talks)</li> <li>• PSCHE programme</li> <li>• Careers Fair</li> </ul>
<b>Year 9</b>	<ul style="list-style-type: none"> <li>• PSCHE programme</li> <li>• Q?rius programme</li> <li>• Trips/Visits to link GCSE curriculum with labour market</li> <li>• University visits</li> <li>• Careers Fair</li> </ul>
<b>Year 10</b>	<ul style="list-style-type: none"> <li>• Work experience programme</li> <li>• PSCHE programme</li> <li>• Q?rius programme</li> <li>• Careers Fair</li> </ul>
<b>Year 11</b>	<ul style="list-style-type: none"> <li>• PSCHE programme</li> <li>• Q?rius programme</li> <li>• 6<sup>th</sup> Form open evening event</li> <li>• Guidance interview with Careers Advisor</li> <li>• Careers Fair</li> </ul>
<b>Year 12</b>	<ul style="list-style-type: none"> <li>• Work experience programme</li> <li>• PSCHE programme</li> <li>• Q?rius programme</li> <li>• Careers Fair</li> </ul>
<b>Year 13</b>	<ul style="list-style-type: none"> <li>• PSCHE programme</li> <li>• Q?rius programme</li> <li>• Careers Fair</li> </ul>